

MINUTES
ALBANY PARKING AUTHORITY
GOVERNANCE COMMITTEE MEETING
November 18, 2022

1. Call to Order.

The meeting of the Governance Committee was called to order at 9:31am, Friday, November 18, 2022 at the APA offices. Committee members in attendance were Board Chairman Jeff Sperry, Vice Chairman Christopher Burke and Jennifer Ceponis. Present were Executive Director Matthew Peter, Associate Director Sean Palladino, Chief Budget Manager Sheilish Hylton, General Counsel Allan O'Brien, Special Assistant Stephanie Wright and APA legal counsel Thomas Owens.

2. Acceptance of Minutes of Friday, February 18, 2022.

Following review/discussion, a motion was made to accept the minutes of the February 18, 2022 Governance Committee meeting: motioned by Jennifer Ceponis, seconded by Christopher Burke; passed 3-0.

3. New Business.

Executive Director Matthew Peter reviewed with the Committee the details of the ABO policy requiring the Board to conduct an annual evaluation of its performance. Confidential Board Evaluation Forms were provided to the board members to complete to fulfill the ABO requirement. The summary of the evaluations will be reviewed with the Committee at the February Board of Directors meeting.

Executive Director Matthew Peter reviewed with the Committee the attainment of the APA's 2022 Performance Measurements. No comments were received by the Committee regarding these measurements. Long-term goals for the APA were discussed with the Committee. There were no additional suggestions for the 2023 Performance Goals from the APA staff and no further suggestions from Committee Members at this time.

The Governance Committee reviewed Committee Assignments for Rotation. After a brief discussion, the Committee agreed to recommend maintaining current Committee assignments.

4. Old Business.

None.

5. Executive Session.

On a motion by Christopher Burke, seconded by Jennifer Ceponis and unanimously approved, the Committee entered into Executive Session at 9:53am to discuss the potential acquisition of real property where public discussion would substantially affect the value thereof. On a motion by Jennifer Ceponis, seconded by Christopher Burke and unanimously approved, the Executive Session adjourned at 10:05am and returned to open meeting. No actions were taken.

6. Adjournment.

There being no further business, a motion to adjourn was made by Christopher Burke, seconded by Jennifer Ceponis and passed unanimously at 10:06am.