

MINUTES
ALBANY PARKING AUTHORITY
GOVERNANCE COMMITTEE MEETING
January 20, 2023

1. Call to Order.

The meeting of the Governance Committee was called to order at 9:30am, Friday, January 20, 2023 at the APA offices. Committee members in attendance were Board Chairman Jeff Sperry, Committee Chair Jordine Jones, Bill Pettit and Jennifer Ceponis. Present were Executive Director, Matthew Peter, Associate Director, Sean Palladino, Chief Budget Manager, Sheilish Hylton, General Counsel, Allan O'Brien and Special Assistant Stephanie Wright.

2. Acceptance of Minutes of Friday, November 18, 2022.

Following review/discussion, a motion was made to accept the minutes of the November 18, 2022 Governance Committee meeting: motioned by Bill Pettit, seconded by Jennifer Ceponis; passed 3-0.

3. New Business.

The Governance Committee considered recommendations for nominations for Vice Chairperson, Treasurer, Secretary and Assistant Secretary-Treasurer. The Committee recommended to nominated Christopher Burke for Vice Chairman, Jordine Jones for Secretary, Bill Pettit for Treasurer and Jennifer Ceponis for Assistant Secretary-Treasurer.

Executive Director, Matthew Peter, reviewed with the Committee, the 2022 APA Mission Statement and recommends to the Board that no changes be made for 2023. Additionally, the Committee reviewed the attainment of the APA's 2022 Performance Measurements. The Performance Measurement results were found to be satisfactory and no comments were received by the Committee regarding these measurements. Long-term goals for the APA were discussed with the Committee. There were no additional suggestions for the 2023 Performance Goals from the APA staff and no further suggestions from Committee Members at this time.

General Counsel, Allan O'Brien, reviewed with the Committee the ABO Board Member training best practices, which suggests board member training every three years, and suggests that three board members undergo the ABO Board Member training.

4. Old Business.

None.

5. Executive Session.

None.

6. Adjournment.

There being no further business, a motion to adjourn was made by Bill Pettit, seconded by Jennifer Ceponis and passed unanimously at 9:40am.