

**RESOLUTION 2022-08-02
OF THE
ALBANY PARKING AUTHORITY**

WHEREAS, in accordance with its enabling legislation §1493-d, the Albany Parking Authority (“APA”) is authorized to make contracts for the construction, procurement, maintenance and operation of APA facilities, equipment and projects; and

WHEREAS, pursuant to its statutory duties, stated mission, and fiduciary responsibility to its bondholders, the APA conducted an open, competitive request for proposal process “Request for Proposals Bid 2022-05 –For the Provision of Design, Development and Hosting of the Albany Parking Authority Website” in June 2022 (“RFP”) seeking bids from vendors to provide APA services of an experienced website design firm to re-design, develop, implement, and possibly host a website for the Authority.

WHEREAS, in response to the RFP, the APA received seven (7) proposals from interested bidders; and

WHEREAS, APA staff have reviewed the bids received in response to the RFP and APA staff recommends that the bid submitted by Planeteria Media. (“Planeteria”) - with a proposed amount of \$70,200.00 with a recurring annual fee of \$5,520.00 be awarded as the bid received the highest scoring based on criteria listed in the RFP by APA Staff; and

NOW, THEREFORE BE IT RESOLVED, that the Board authorizes the APA Executive Director, to award the scope of work detailed in the RFP to, and execute the necessary contract documents with Planeteria Media at a cost of no more than \$70,200.00 with a recurring annual cost of \$5,520.00 for a total first year cost not to exceed \$75,720.00.

Dated: August 12, 2022

Secretary

Motion made by:

Seconded by:

Vote: