



Albany Parking Authority

25 Orange Street, Albany, NY 12207 • P.O. Box 799 Albany, NY 12201-0799
www.ParkAlbany.com • 518-434-8886 • Fax 518-434-0509

PLEASE POST CONSPICUOUSLY

June 27, 2019

TO: All City of Albany Departments & Divisions
SUBJECT: Notice of Job Opening – **Operations Assistant**

The **Albany Parking Authority** has one (1) vacancy for **Operations Assistant** at a salary of **\$45,000 annually @ 40 Hours/week**. The schedule for the position will be the following:

Monday to Friday 8:00 AM to 4:00 PM

Applicants must meet the requirements as outlined in the attached job description.

Anyone who is interested in applying for the position will need to visit the City of Albany Civil Service Employment Portal to apply online. <http://jobs.albanyny.gov>.

Section 62-1 of Chapter 62 of the Code of the City of Albany (Residency Requirement) is not a requirement for the position.

**PLEASE POST FOR 10 (TEN) BUSINESS DAYS UNTIL
FRIDAY JULY 12, 2019**

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