

Investment Services RFP

RFP-2019-01

Q&A

Question:

Seeking clarification of “Permitted Investments” specifically under Section 4) Permitted Investments d) Obligations of New York State or guaranteed by New York State: **Are taxable municipals allowable?**

- a. Does the APA only allow one credit, NY State General Obligation bonds, or other NY municipal issuers as well?

Answer:

Presently, the Authority’s Investment Guidelines are limited to those Investments identified in section 4. While obligations in which the principal/interest of New York State in which the principal and interest are guaranteed by New York State are authorized, obligations in which the principal/interest is guaranteed by entities other than New York State are not presently authorized.

Question:

Seeking clarification regarding “Criteria for Selection of Investment Banks or Firms and Brokers”: **Would the Albany Parking Authority accept an investment firm other than RIA?** KeyBank National Association is a national banking association having Trust powers formed under the laws of the United States. We are not a broker or a registered investment advisor. As such, we are exempt from SEC registration under the Investment Advisers Act of 1940.

Answer:

Section 3 of the RFP is amended, please see the RFP Addendum. Bidders shall state if they are registered with the Securities and Exchange Commission (SEC) and if they are members in good standing with the Securities Investors Protection Corporation (SIPC) and the Financial Industry Regulatory Authority (FINRA). Bidders shall provide any additional information they deem necessary to explain that the bidder meets the requirements contained within Section 8 of the Authority’s Investment Guidelines.

Question:

Please provide a current statement so we can review what is currently under management and how it is invested so we can factor that into our proposal.

Answer:

We do not currently have an investment advisor. Please see Files '2019 APA Final Budget' and '5 Year Projection 2019'.

Question:

Would you provide the amount of money typically invested over the course of a year? You can use 2018 as an example please.

b. What was the average total investment for each month in 2018?

Answer:

There were no investments made in 2018. However, there is a potential for short-term, 3 to 6 month investments depending on cash flow of approximately 250K to 500K.

Question:

How much volatility was there daily for your investments in 2018? Are you moving money in and out of investments daily or are balances more stable? Please characterize the volume of ins and outs relative to your investments.

Answer:

None. We move what we have excess of in cash flow into our Savings Account.

Question:

Do you have an idea what the approximate size of the assets managed would be?

Answer:

We potentially have approximate investments of 250K to 500K per year in unrestricted cash. In addition, there is a potential for short-term, 3 to 6 month investments depending on cash flow of 250K to 500K.

Question:

The RFP specifies a minimum of \$5 million dollars in professional liability insurance as a minimum qualification. That amount seems excessive and may unreasonably restrict the number of bids to this RFP.

Answer:

Section 3 of the RFP is modified to provide that a minimum of \$1 million in professional liability insurance is required as a minimum qualification for any bidder. Please see 'ADDENDUM NO.1'.