

LABORER I – SEASONAL POSITION

DISTINGUISHING FEATURES OF THE CLASS: This position is seasonal only and involves the performance of routine, unskilled manual labor outdoors, independently. It requires physical endurance and a willingness and ability to perform physically demanding tasks. The work involves the use of manual tools on routine tasks. This position assists in the installation and removal of citywide emergency no parking signage.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Installs and remove signage to meet client expectations;
- Ensure all sites are properly maintained in accordance with company standards;
- Maintain equipment and other company materials;
- Uses equipment such as: Albany Parking Authority vehicle, requisitions provided by Traffic Engineering, emergency no parking signs, electrical tape, pens, markers;
- Keep an accurate report of all issues encountered while on the job;
- Accurately complete all work orders and turn into manager at the end of each shift;
- Complete other duties as requested from Management.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

- Ability to read and comprehend verbal and written communication;
- Ability to get along with others;
- Willingness to perform routine manual work; willingness to work outside in all types of weather and under all conditions;
- Physical endurance;
- Dependability;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A valid New York State driver's license is required at the time of appointment and for the duration of employment;
- Read and follow detailed instructions;
- Communicate professionally with the public as a representative of Albany Parking Authority;
- HS Diploma or GED preferred;
- Ability to use basic computer system: Microsoft Word, Excel etc.