

Parking Garage Signage Design, Placement and Install RFP 2022-06
Questions and Answers
October 26, 2022

1. Under the scope of work, it mentions site visits to the three locations. Would you be able to confirm if you are looking for the vendor to make these site visits?
 - a. **Yes, it is required for the vendor to visit the 3 sites if awarded the contract.**
2. Can we review the locations on our won?
 - a. **Yes.**
3. Is there a project walk through or pre bid meeting?
 - a. **There is no Prebid meeting but you may request a walkthrough prior to bidding.**
4. Can you please provide locations of the 3 garages.
 - a. **Quackenbush Garage: 25 Orange St, Albany NY 12207**
 - b. **Riverfront Garage: 2 Columbia St, Albany NY 12207**
 - c. **Green-Hudson Garage: 45 Hudson Ave, Albany NY 12207**
5. Timeline clarification: Design and Install complete in 6 months of Design only complete in 6 months?
 - a. **Design and Install to be completed in 6 months.**
6. Are there any Floor plans/designs of existing signage and branding guidelines to review?
 - a. **No**
7. How are we to define the costs of new signs and install until after the design is complete? Will this be an open budget to be defined once the design is complete or is there a defined budget?
 - a. **There is not a defined budget for the project, proposals will need to include all costs.**
8. Are the existing signs in acceptable locations or do you want a whole new design and location layout?
 - a. **Some signs might be acceptable but mostly new design and layout.**